



New Hampshire Real Estate Appraiser Board

BOARD

George F. Brooks III
Chair

Steven H. Berg
Vice-Chair

Robert E. Curtis
Kristen A. Eldridge
Mary Jurta
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OFFICE STAFF

Maureen M. Tully
Administrative Assistant

Audrey D. Trahan
Secretary

25 Capitol Street Room 426 Concord, NH 03301-6312 (603) 271-6186

TEMPORARY PRACTICE PERMIT APPLICATION

1. Name: _____ Date of Birth: _____

2. Home Address: _____

3. Business Address: _____

4. _____
Home Phone Business Phone

5. _____
Fax Number E-mail Address

6. _____
Driver's License # Tax ID #

7. Is the property to be appraised part of a federally-related transaction?

8. List all states in which you are licensed or certified.

State:	Type of License/Certificate:	Number:
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Have you ever been convicted of a misdemeanor involving dishonesty, forgery, fraud, misrepresentation or similar offense? () Yes () No
10. Have you ever been convicted of a felony? () Yes () No
11. Have you or any partnership or corporation in which you have, or had a legal or financial interest ever been disciplined, sanctioned or fined or had a license, certificate or registration suspended, revoked, surrendered or resigned by the board or agency issuing the license, certificate or registration? () Yes () No
12. Have you ever been denied a real estate appraiser license or certificate or a non-resident temporary practice registration or permit? () Yes () No

If you have answered "Yes" to any of the above questions, please explain on a separate sheet and provide copies of official documents.

13. Type of property (industrial building, farmland, etc.) _____
14. Estimated time required to complete the assignment? _____
15. Contact person for client: _____
16. Name and address of client: _____

17. Please submit the following with this application:
- a) A copy of the applicant's current license
 - b) A letter of good standing from the state regulatory body which issued the original license. **Phone number of state agency:** _____
 - c) A copy of the engagement letter or contract for each assignment which shows the name and address of the appraiser, the name, address and phone number of the client and a list of the properties to be appraised by description of the properties and their addresses (including city, county and state).
18. I understand that I am not allowed to engage in real estate appraisal activity in the State of New Hampshire until my application is approved and I am issued a temporary practice number.

Signature of Applicant: _____ Date: _____

Fee: \$150 per assignment – Please make certified check or money order payable to the **Treasurer, State of New Hampshire**. Permits are issued for a six-month period. There shall be no more than two permits issued in one calendar year. Please complete the enclosed Irrevocable Consent for Service of Process form.



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IRREVOCABLE CONSENT FOR SERVICE OF PROCESS

“KNOW ALL PERSONS BY THESE PRESENTS THAT:

I, _____, am a non-resident of the state of New Hampshire, and I am an applicant before the Real Estate Appraiser Board of the state of New Hampshire for a real estate appraiser temporary practice permit.

I agree that my acceptance of a temporary practice permit issued by the New Hampshire Real Estate Appraiser Board is equivalent to an appointment by me of the chair of the Board as my agent for service of a lawful summons, process or pleading in any action or suit against me in any Court in the state issuing the temporary practice permit arising out of my activities as a certified, or licensed appraiser. I further agree that service so made upon the chair of the Board shall have the same legal force and validity as if service had been made on me personally in this state, and I waive any contest to service of process provided that:

1. Notice of the service and a copy of the summons, process or pleading is sent by registered mail by the plaintiff or the plaintiff's attorney to me at the most recent address furnished by me to the Board or to my last known address; and
2. An affidavit of the plaintiff or of the plaintiff's attorney of the mailing is appended to the summons, process or pleading and entered as a part of the return thereof.

I, _____ do hereby certify that the records of my real estate appraisal activity conducted in the State of New Hampshire will be kept at the following address _____, and that they will be available to the New Hampshire Real Estate Appraiser Board chair or the chair's designee during normal business hours.

In witness whereof, I have subscribed my name hereto this _____ day of _____, 20____.

Applicant's signature